

Title: Substitute Teacher
Reports to: Assistant Head of School
Department: Substitutes

Supervises: N/A
FLSA Status: Non-Exempt
FTE: As needed, Academic Year

Description

Are you...

- A curious and creative teacher excited to bridge intellect, heart, and imagination?
- A compassionate and collaborative educator and role model for students?
- An enthusiastic community member eager to build relationships?
- A teacher that loves empowering students through integrity, compassion and responsibility?

Yes? Then read on!

Ideal candidates possess a background in elementary education, previous experience working with diverse learners, and have a minimum of three years of experience as a teacher.

We seek someone who enjoys partnering with faculty, is passionate, has a love of teaching students and is committed to meeting the needs of students in an elementary setting.

Who we are:

We are an independent PreK-5 school located in Wallingford's Good Shepherd Center. Meridian inspires children to approach learning with passion and curiosity. Classes are small, and our curriculum is challenging. We encourage students to be reflective and to explore a diversity of thoughts and perspectives. We ask a lot of our students. We ask them to try, to make mistakes, to rebound, to apologize, to move forward with integrity. We ask them to take intellectual risks and to be thoughtful, caring community members. As citizens of the world, we encourage them to make connections between themselves, their local community, and the larger global society. We strive for Meridian students to develop into curious, compassionate, responsible young adolescents who begin to understand the power that resides in their hearts and their minds.

We believe the challenges of our world require culturally-competent, well-rounded, critical-thinking individuals prepared to be responsible and active global citizens. This is our work as educators in partnership with students and their families. We offer an academic education that balances the intellectual, emotional, and social growth of children. We believe a school community that is inclusive and diverse promotes a child's sense of belonging. Meridian students learn to understand varying points of view, which over time will fuel innovation, creativity, and positive change for communities near and far.

Job Summary:

Under minimal supervision, the Substitute Teacher provides an exceptional classroom experience for students, using place-based learning and across-team collaboration to plan and deliver excellent lessons to students. The is an on-call, as-needed position during the academic year.

Specific Responsibilities:

- Substitutes in the classroom as needed for faculty absences on an on-call basis
- Designs and delivers instruction following the teacher-designed lesson plan in order to support students' needs
- Safely supervises all students and follows daily activity schedule
- Demonstrates best instructional practices to deliver high-quality, developmentally appropriate lessons to students
- Actively creates and maintains a well-managed, positive classroom environment that supports student engagement and motivation
- Possesses effective classroom management skills and the ability to create a positive, nurturing environment for students
- Has a commitment to ongoing cultural competence, professional development, and has the motivation to put these skills into practice
- Understands and supports the school's mission through professional conduct and actions which demonstrates the core values and philosophy of the organization
- Supports duty and teacher planning coverage as needed, including, but not limited to, lunch, recess, and dismissal
- Establishes and cultivates community relations by maintaining open dialogue with all the school's constituencies
- Is familiar with and complies with all policies and regulations as put forth in the school's documents
- Takes all necessary and reasonable precautions to protect students, faculty, staff, equipment, materials, and facilities
- Performs other duties as assigned

Required Education and Experience:

- Bachelor's degree from an accredited four-year college or university required
- Teaching certification in early learning and/or elementary education or related subject preferred
- Experience working with PreKindergarten and/or elementary school-aged children
- Minimum of one year of classroom teaching experience
- Training in inquiry-based curriculum preferred
- Experience working in an independent school environment preferred

Required Knowledge, Skills, and Abilities:

- Knowledge about PreKindergarten and/or elementary education
- Proficiency technology skills and the knowledge and ability to integrate technology into the curriculum
- Excellent organizational, interpersonal, verbal, and written communication skills

- Flexibility, maturity, and a sense of humor
- Ability to keep information in the strictest of confidence
- Commitment to diversity, equity, and inclusion
- Proficient at working in Google Suite; ability to master common automated systems for record keeping, and confidently learn new technology
- Ability to attend local field trips as needed
- Ability to stand, go up and down stairs frequently, and crouch
- Ability to sit on the floor or small chairs for extended periods of time
- Ability to lift more than 20 pounds, interact with students, and move around the classroom
- Ability to work outside in any weather

If this sounds like you, please send a resume and a cover letter indicating why you are interested in the position and in The Meridian School to employment@meridianschool.edu .

Don't meet every single requirement? At Meridian we are dedicated to building a diverse, inclusive, and authentic workplace. If you are excited about this role but your past experience does not align perfectly with every qualification in the job description, we encourage you to apply anyways. You may be just the right candidate for this or other roles.

Position open until filled. No phone calls or drop-ins please.

The Meridian School is an equal opportunity employer. This means we do not discriminate in employment decisions or policies in violation of law on the basis of any legally protected status, including race, color, national origin, citizenship status, creed, religion, gender, national origin, age (over 40), marital status, physical or mental disability, use of a trained service animal, gender identity, sexual orientation, political ideology, HIV status, and veteran status. Our policy of non-discrimination applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, termination, reduction in force, transfer, leaves of absence, compensation, and training. We comply with all applicable federal, state, and local laws that prohibit discrimination in employment. This policy applies to admissions and administration of all of its programs, as well as to all areas of employment.

Visit our website at www.meridianschool.edu.

Compensation and Benefits:

Compensation is competitive with independent schools in the Seattle area. The rate for substituting for faculty, associate faculty, and specialist faculty is \$280.00 for a full day (8:00 AM - 3:45 PM) or \$140.00 for a half day (four hours).